



VIDEO 1 - THE DESIGN OF ORAL SPEECH

STEP BY STEP WITH YOUR PROJECT

Through this forms you'll be able to reflect and gather all the information you need to prepare the oral presentation of your academic project.

TIP 1: IDENTIFY THE MAIN IDEAS YOU WANT TO COMMUNICATE

Write the main objective of your work

OBJECTIVE:

Write down the main ideas of your work. It will help you to have them in writing so that you can construct the oral speech.

MAIN IDEAS:
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TIP 2: STRUCTURE THE SPEECH FROM THE MAIN IDEAS

Write the most relevant information from each of the sections in this table so that you have it on hand and you can decide if all the information included in it is the most appropriate.

SECTIONS	ESSENTIAL INFORMATION
INTRODUCTION	
WHICH PREVIOUS BIBLIOGRAPHY IS THE MAIN ONE TO JUSTIFY YOUR WORK?	
METHODOLOGY: WHAT METHOD HAVE YOU FOLLOWED TO CARRY OUT YOUR WORK? For example: Who has participated in your work? What was the procedure you followed? What topics have you analysed? What are the materials used in your work?	
WHAT ARE THE MAIN RESULTS THAT YOU HAVE OBTAINED? ARE THERE ANY THINGS YOU CAN ILLUSTRATE WITH GRAPHICS?	
WHAT DO YOUR RESULTS IMPLY? HOW DO THEY RELATE TO PREVIOUS ACADEMIC WORK ON THIS TOPIC?	

WHAT IS THE MAIN CONCLUSION THAT YOU WANT EVERYONE TO REMEMBER?	

TIP 3: PREPARE A BEGINNING AND AN END THAT CAPTURE THE ATTENTION OF THE PUBLIC

Write the most relevant information from each of the sections in this table so that you have it on hand and you can decide if all the information included in it is the most appropriate.

Write down the captatios and endings you imagine might fit into your presentation below. Imagine, search, create and write them. Later you will choose the best option for the beginning and end of your oral presentation. Here are some options that might inspire you:

SOME TYPES OF CAPTATIO:

- Ask a direct or rhetorical question (if it is direct, be prepared in case the audience does not answer)
- Tell a personal story
- Explain a situation that has just happened and that is related to the exhibition
- Play with humour
- Quote someone famous or not so famous
- Show data (figures, percentages)
- Show a picture
- Show an object
- Play with mystery (what you will discover later)
- Imagine that ... / Did you know that ...?
- Use a metaphor
- Use an enumeration of different elements

**POSSIBLE CAPTATIOIS THAT I
COULD USE:**

**POSSIBLE ENDINGS
THAT I COULD USE:**

So, therefore, to be clear: WRITE THE DIFFERENT PARTS BELOW.

WHAT IS YOUR CAPTATIO?	WHAT ARE THE MAIN IDEAS?	WHAT IS THE MAIN OBJECTIVE?	HOW DOES THE PRESENTATION END?

Now you can continue with the rest of the videos! Let's go!